



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

ELECTRICAL INSPECTION SUPERVISOR

Job Number: 20000790

Job Code: 32090V161016

Job Group: 3200 - PERSONAL SAFETY AND BUILDING INSP

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Supervises and coordinates the electrical inspection and electrical certification programs; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High School Graduate.

EXPERIENCE:

Must be certified as an Electrical Inspector General and performed electrical inspections under this certification for 8 years

Substitute EDUCATION for EXPERIENCE:

Associates degree in electrical technology or related field will substitute for 2 years of the required experience.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be a certified Electrical Inspector General. Must possess a valid driver's license prior to appointment in this classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials. <http://www.lrc.state.ky.us/KRS/227-00/489.PDF>

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises and /or coordinates the work of inspectors as assigned and evaluates their activities. Performs regular inspection of construction projects as assigned. Issues warnings and notices of violations of law pertaining to the installation of electrical equipment. Receives and investigates complaints regarding electrical installation. Verifies the electricians and journeyman are in compliance with license requirements. Investigates alleged violations and interviews parties associated with complaints. Conducts visual inspection of electrical installations during investigation. Assists with approved legal actions resulting from complaints or investigations. Maintains records of all investigations. Consults with architects, engineers, electrical contractors, journeyman, builders, developers and home owners on applicable electrical code requirements. Prepares and maintains records and documents associated with construction project and renders reports as necessary.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Frequent travel is required to perform inspections. Exposed to dangers and hazards associated with electricity.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.